



## NEW FACULTY START-UP FUNDING APPLICATION

Please refer to the 2025-26 Faculty Start-Up Funding Program Guidelines for program details. Completed applications should be sent by email to [OVDR@usask.ca](mailto:OVDR@usask.ca).

**Start-up packages are to be negotiated as part of the compensation package and included with the letter of offer. Applications for Start-Up Funding will not be accepted after the letter of offer has been signed.**

Personal Information			
<b>Name:</b>			
<b>Department:</b>			
<b>E-mail Address:</b>		<b>Telephone:</b>	
Appointment Information			
<b>Appointment Type:</b>	<input type="checkbox"/> Assistant Professor	<input type="checkbox"/> Associate Professor	<input type="checkbox"/> Full Professor
<b>Term Type:</b>	<input type="checkbox"/> Tenure Track	<input type="checkbox"/> Contract: <i>Term length</i> _____	
<b>What will your FTE for research be?</b> <b>(Minimum 0.30 Research FTE to be eligible for start-up funding)</b>			
<b>Google Scholar Profile Link:</b>			
<b>ORCID ID Number:</b>			
<b>What CIHR Research Pillar does the research program fall under?</b>			
<input type="checkbox"/> Biomedical Research	<input checked="" type="checkbox"/> Clinical Research	<input type="checkbox"/> Health Services Research	<input type="checkbox"/> Social, Cultural, Environmental, and Population Health Research

Start-up Funding Submission Checklist	
Please ensure the following are submitted with your Application. Incomplete applications will not be considered.	
<input type="checkbox"/>	Completed application form
<input type="checkbox"/>	Research Program Proposal <ul style="list-style-type: none"> <li>Research Program Executive Summary (3 pages)</li> <li>Budget (2 pages)</li> <li>Training Opportunities and HQP Plan (2 pages)</li> <li>Research Proposal References</li> </ul>
<input type="checkbox"/>	Letter of Support and Mentorship <b>(from Department Head)</b>

<input type="checkbox"/>	Comprehensive CV
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## Socially Accountable Research Questionnaire

The Division of Social Accountability collects data about social accountability in undergraduate research. **This data is collected and reported in aggregate and does not affect your application or its scoring:**

<p><b>1. Does this research address:</b></p> <ul style="list-style-type: none"> <li>• One or more <a href="#">social determinants of health</a>;</li> <li>• <a href="#">Priority health concerns of the Saskatchewan population</a>; or</li> <li>• Equity, Diversity and Inclusion?</li> </ul> <p>If yes, please briefly describe:</p>	<p style="text-align: right;"> <input type="checkbox"/> Yes    <input type="checkbox"/> No  <input type="checkbox"/> Yes    <input type="checkbox"/> No  <input type="checkbox"/> Yes    <input type="checkbox"/> No         </p>
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<p><b>2. Does the project involve Indigenous communities, peoples, language, culture, or history as its primary focus?</b></p> <p>If yes, please briefly describe:</p>	<p style="text-align: right;"> <input type="checkbox"/> Yes    <input type="checkbox"/> No         </p>
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<p><b>3. Does this research involve or address specific issues of <a href="#">marginalized, underserved, vulnerable, oppressed, and/or low resource communities</a>?</b></p> <p>If yes, please briefly describe:</p>	<p style="text-align: right;"> <input type="checkbox"/> Yes    <input type="checkbox"/> No         </p>
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<p><b>4. Are community members involved in the research project? (ie. In shaping the question, developing methodology, gathering data, or interpreting and disseminating results?)</b></p> <p>If yes, please briefly describe:</p> <ul style="list-style-type: none"> <li>- What community will be engaged</li> <li>- How the community/member(s) will be involved</li> </ul> <p>If/how study results will be disseminated back to the community/member(s) involved</p>	<p style="text-align: right;"> <input type="checkbox"/> Yes    <input type="checkbox"/> No         </p>
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## Research Program Proposal

**Outline the major elements of the proposed research program for the next 3 years, according to the following parameters:**

1. **Research Program Executive Summary (3 pages):**
  - a. Purpose and objectives
  - b. Detailed methodologies
  - c. Expected outcomes, impact and outputs
  - d. Brief timeline of the research program and knowledge dissemination activities
  - e. Linkages to external funding
  
2. **Budget (2 pages):**  
 A comprehensive and fully justified breakdown of *required funding to sustain the proposed research program for 3 years*. Budgets should include but are not limited to:
  - a. Personnel and Salaries, Operating Expenses, Equipment, Knowledge Dissemination
  - b. Secured external funding
  - c. Expense Timeline
  
3. **Training Opportunities and HQP Plan (2 pages):**
  - a. List required staff and personnel (technicians, research assistants, lab managers etc.)
  - b. Describe comprehensive training program for all levels of trainees (undergraduate, graduate, postdoctoral, residents, research associates)
  
4. **Attach a complete list of references cited:**
  - a. Provide full citations (no shortened formats)
  - b. Bold your name in any references in which you were an author
  - c. Number your entries

## Budget Overview

**Total Amount Requested (include base and supplemental funding requested)**

Personnel and Salaries	\$
Operating Expenses	\$
Equipment	\$
Knowledge Dissemination	\$
Other	\$
<b>TOTAL</b>	<b>\$</b>
<b>Proposed Start Date of Start-up Support:</b>	